

**Victoria County Public Health Department
Board of Health
Minutes**

Board of Health	DATE/TIME: 12.13.2016; 12:00 pm – 1:00 pm CST LOCATION: Victoria County Public Health Department Board Room 2805 N. Navarro St. Victoria, Texas 77901 (361) 578-6281
<u>OFFICERS:</u> CHAIR: Aaron Muegee, DDS VICE-CHAIR: Bonnie Petty, RN SECRETARY: Derrick L. Neal M.P.A.	MEMBERS: David Murphy, Dr. Aaron Muegge (Chair), Bonnie Petty, RN (Vice-Chair), Dr. Kurtis Krueger, Dr. John McNeill, Dr. Lee Zeplin, Maggie Koch, David Way, Robbyn Michalka Members present: Daniel Cano, Lee Zeplin, Derrick Neal, John McNeil, David Murphy, Robbyn Michalka Members excused: Aaron Muegee Guests: Hillary Cisneros, Kadie Johnson, Kyle McCauley

Agenda	Key Points	Actions	Due Date and Person Responsible
Call to Order	Presiding Officer; Derrick Neal opened the meeting		
Roll Call	Derrick L. Neal, Secretary		
Call to Order	Presiding Officer: Dr. Aaron Muegge		
Roll Call	Derrick Neal Secretary		
Approval of Agenda			
Approval of Draft Minutes June 08, 2016	Motion approved Dr. John McNeil & second Daniel Cano		
1. Citizen Communication	None	None	
2. Other Committee Reports	Synthetic Marijuana	Synthetic Marijuana has had an impact on the Victoria area with ages ranging from 12 to late 50's. The side effects of this product range depending on what type of "Raid" is used while making the product.	
3. Board Membership & Board Business	<ul style="list-style-type: none"> 1. Electronic Health Records update 2. Health Department Annual Report 	<ul style="list-style-type: none"> 1. We have just recently switched over to our electronic health records and have contracted with Athena. Our revenue will be calculated and generated for our next meeting on March 8, 2017. 2. Kyle McCauley presented the annual report with a flyer he put together. We plan on adding it to our Facebook page and on our county website to make it more accessible to the public. 	

<p>4. Public Health Department Director's Report</p>	<p>1. Departmental update: Environmental Services & Public Health Nursing FLU Season activities. Texas Healthy Communities Bloomington Improvement Project EPI Grant Position Status Report University of Houston Victoria Internship Program Policy and Procedure Development Report HARP Funding announcement Volunteer Public Health Ambassador Program Strategic Planning Partnership Community Health Worker Position Article Submission</p>	<p>Environmental Services: Mosquito larvicide has died down a significant amount and we have not had to spray as much around the city/county. No Zika cases have been reported in the Victoria area. Public Health Nursing: Flu season activity is exceptionally low at about 20%. Texas Healthy Communities: Fit Vic page will launch at the first of the year. This provides the community with activities that will take place to promote a healthy lifestyle. Bloomington Improvement Projects: More information will be available at our next meeting regarding this project. Our new interns that will be focusing on this project will begin at the beginning of the year. EPI Grant Position Status Report: Requested additional funding since his position is grant funded. Our plan for the future is to have something that is more stable than grant funding. His position has been very beneficial towards the community. UHV Internship Program: Hillary has developed policies and procedures for all of the departments. In order for us to move forward with our strategic planning these items needed to be in place. Derrick and Dr. McNeil plan to set up a time and date to start signing the forms for the policies and procedures that we have. HARP Funding Announcement: HARP was able to receive additional funding for another position in their department. Aids Drug Assistant Program (ADAP) Enrollment coordinator will hopefully being at the beginning of the year. Community Health Worker: Angie will be helping the doctoral students in the Bloomington project. She has done outreach in the Bloomington area previously when we hosted a community event there. Newspaper Article Submission: Derrick Neal would like to do an article on who the Board of Health members are and what they do for the community. If possible the BOH members submit a picture of them so we can have it published in the paper. Also, we could have the BOH members submit individual articles on what it is they do.</p>	
<p>Adjournment: 1:10 P.M.</p>			
<p>Next Meeting: 3-8-17</p>			

Name-Secretary: Derrick Neal

Signature

Mission: To promote, protect, and respond to the residents of Victoria County and the communities we serve by providing public health services essential for healthy communities.

Vision: The Victoria County Public Health Department will be a recognized leader in advancing the health and safety of the community.

Values: ACE IT! Accountability, Customer Service, Education, Integrity & Teamwork

Accountability: Strive continually to learn and improve to achieve the highest ideals of public service. Take responsibility for our performance in all of our decisions and action.

Customer Service:

We value and respect diversity and recognize the benefit it brings in understanding and serving all beings.

We approach all people with significance, understand, compassion, and dignity.

Demonstrate a passion for customer service.

Engage and listen intently to customer requirements and expectations

Education: Continually seek to educate and learn. Build on our successes and learn from our failures. Display openness and curiosity to learn from anyone, anywhere, anytime.

Integrity: We adhere to ethical and moral standards in performing our duties with a high level of professionalism, while treating the community and colleagues with fairness and respect.

Teamwork: Leverage abilities of all team members to meet our common goals. Take initiatives to be part of the solution. Treat team members, customers, partners and suppliers with mutual respect and sensitivity, recognizing the imperative of diversity.

VCPHD Strategic Plan Goals (SP Goals):

Strategic Priority I: Increase visibility of VCPHD to community and stakeholders.

Strategic Priority II: Employee engagement in mission, vision, and values.

Strategic Priority III: Actively engage in internal and external policies.