



**VICTORIA COUNTY FLOODPLAIN ADMINISTRATION  
FLOODPLAIN DEVELOPMENT PERMIT**

**PERMIT NUMBER:** \_\_\_\_\_

Property Owner:		Owner's Telephone Number:	
Property Address:			
Owner's Mailing Address:			
Contractor:		Contractor's Telephone Number:	
Contractor Contact:			
Contractor Mailing Address:			
<b>Property Information</b>			
Property ID or Parcel #:			
If located within a subdivision:			
Name of Subdivision:		Section No.	Block No.
		Lot No.	
If not located within a subdivision:			
Name & No. of Survey/Abstract:		Acreage:	
Appraised Value of Structure:		Estimated Damage or Improvements:	
Substantially Damaged and/or Substantial Improvements <input type="checkbox"/> <input type="checkbox"/> 100 Year Floodplain <input type="checkbox"/> Floodway			
<b>Base Flood Elevation (BFE) Data</b>			
BFE in this area: _____ feet mean above sea level (National Geodetic Vertical Datum [NGVD] of 1929) Flood Insurance Rate Map (FIRM) – Community Number 480637			
Panel Number: _____ Date: _____			
<b>Permit Information</b>			
The above named permittee applied for a development permit on _____. The application has been reviewed by the Victoria County Floodplain Administration and it has been determined that the proposed development is located within a special flood hazard area as defined by the County Floodplain Damage Prevention Ordinance. <b>This Permit expires 180 days from the day this permit is issued.</b> If the conditions of this permit are not met before the permit expires, the property owner must apply for an extension to the permit. A permit extension to the 180-day limitation may be considered.			
The Victoria County Floodplain Administrator has reviewed the plans and specifications of the proposed development for conformance with the County standards. You are hereby authorized to proceed with the following described work:			
<input checked="" type="checkbox"/> _____ All other Local, State and Federal Permits have been secured or will be secured prior to beginning the work authorized by this permit.			
<input type="checkbox"/> _____ No Special Provisions (the above stated improvements may be constructed without further documentation)			
<b>Special Provisions</b>			
To maintain compliance with FEMA standards and to minimize flood damage potential to the proposed development, you are hereby directed to construct your improvements in accordance with the following special provisions noted below:			
<b>Flood Damage Mitigation Requirements</b>			
		Owner/Agent initial	Floodplain Admin. initial
<input type="checkbox"/>	1	_____	_____
The lowest finished floor (including the basement), electrical services, electrical pumps, air conditioning units and any other electrical devices must be elevated at or above _____ feet mean above sea level (National Geodetic Vertical Datum [NGVD] of 1929.)			
<input type="checkbox"/>	2	_____	_____
Provide an "Elevation Certification" prepared by a Texas Licensed Professional Land Surveyor or a Texas Licensed Professional Engineer. The current FEMA "Elevation Certificate Form" may be found on the Internet: <a href="http://www.fema.gov/plan/prevent/floodplain/nfipkeywords/elevation_certificate.shtm">http://www.fema.gov/plan/prevent/floodplain/nfipkeywords/elevation_certificate.shtm</a>			
<input type="checkbox"/>	3	_____	_____
Provide a statement (letter), signed and sealed by a Texas Licensed Professional Land Surveyor or a Texas Licensed Professional Engineer that the electrical services, electrical pumps, air conditioning units and any other electrical devices have been elevated above the base flood elevation for this property.			
<input type="checkbox"/>	4	_____	_____
Provide a statement (letter), signed and sealed by a Texas Licensed Professional Engineer that all public utilities and facilities, such as sewer, gas, electrical, and water systems are designed, located and constructed to minimize or eliminate flood damage, and adequate drainage is provided to reduce exposure to flood hazards.			

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Foundation Design Requirements				
<input type="checkbox"/>	<b>- Pier and beam Construction</b>			
<input type="checkbox"/>	5	_____	_____	Provide a statement (letter), signed and sealed by a Texas Licensed Professional Engineer that the foundation design of the structure and completed construction will resist collapse, flotation and lateral movement during the 1% chance (100 yr) flood. The Engineer shall attach a copy of his/her calculations and a list of assumptions to the statement.
<input type="checkbox"/>	<b>- Slab on Grade Construction with fill placement one foot or less</b>			
<input type="checkbox"/>	6	_____	_____	Provide a statement (letter), signed and sealed by a Texas Licensed Professional Engineer that the foundation design of the structure and completed construction will resist collapse, flotation and lateral movement during the 1% chance (100 yr) flood. The Texas Licensed Professional Engineer shall attach a list of assumptions to the statement.
<input type="checkbox"/>	<b>- Slab on Grade Construction with fill placement greater than one foot</b>			
<input type="checkbox"/>	7	_____	_____	Provide a statement (letter), signed and sealed by a Texas Licensed Professional Engineer that the foundation design of the structure and completed construction will resist collapse, flotation and lateral movement during the 1% chance (100 yr) flood. The Texas Licensed Professional Engineer shall attach a copy of his/her calculations and a list of assumptions to the statement. This requirement is supported by "Texas Manufactured Housing Standards Act" (Chapter 1201, Occupation Code [1201.512(b)], Effective 9-1-2009) This document may be found on the Internet: <a href="http://www.tdhca.state.tx.us/mh/docs/09-ch1201revformat.pdf">http://www.tdhca.state.tx.us/mh/docs/09-ch1201revformat.pdf</a> FEMA's Manual <a href="http://www.fema.gov/library/viewRecord.do?id=1577">http://www.fema.gov/library/viewRecord.do?id=1577</a>
<input type="checkbox"/>	<b>- Portable Storage Building with estimated flooding of one foot or less</b>			
<b>Manufactured Housing Installation</b>				
<input type="checkbox"/>	8	_____	_____	Survey of property showing existing topographic elevations from a Texas Licensed Professional Land Surveyor or Texas Licensed Professional Engineer.
<input type="checkbox"/>	9	_____	_____	Provide a proposed fill/excavation plan including proposed final topographic elevations.
<input type="checkbox"/>	10	_____	_____	Provide a topographic elevation survey certified (signed and sealed) by a Texas Licensed Professional Land Surveyor or Texas Licensed Professional Engineer that the fill was placed in accordance with the approved plan.
<input type="checkbox"/>	11	_____	_____	Areas disturbed that are 1 acre or more must provide a copy of the <i>Construction Site Notice for the TCEQ Storm Water Program TPDES General Permit TXR040000</i> .
<b>Activities including Dredging, Filling, Mining, and Excavation</b>				
<b>Non-residential Floodproofing</b>				
<input type="checkbox"/>	12	_____	_____	<b>Non-residential</b> structures (businesses and storage buildings) <b>may</b> be repaired, reconstructed or constructed using floodproofing construction methods. A Texas Licensed Professional Engineer must complete a "Floodproofing Certification" certifying that the floodproofing methods used will protect the structure up to or above the base flood elevation. The Texas Licensed Professional Engineer shall attach a copy of his/her calculations and/or a list of assumptions to the certification. The current FEMA form "Technical Bulletin 3-93, Non-Residential Floodproofing - Requirements and Certification." may be found on the Internet: <a href="http://www.fema.gov/pdf/fima/job6.pdf">http://www.fema.gov/pdf/fima/job6.pdf</a> .
<b>Placement of a Recreational Vehicle (RV or Travel Trailer) or Construction site office/building (commonly referred to as a "job shack")</b>				
<input type="checkbox"/>	13	_____	_____	Placement of a recreational vehicle (RV) or Construction site building is allowed for no longer than 180 days from the issuance of the permit. The vehicle must be licensed and ready for highway use <b>or</b> meet the requirements of items 1,2,3,7 and 8 of this permit form. The vehicle is ready for highway use if it is on its wheels or jacking system; is attached to the site <b>only</b> by quick disconnect type utilities and security devices; and has no permanently attached additions. <b>No RV will be permitted in the FEMA designated Floodway.</b> The applicant must apply for a new permit prior to the expiration of the 180 days.
<b>As-Built Drawings</b>				
<input type="checkbox"/>	14	_____	_____	Provide a copy of the final plans or as-built drawings to the Victoria County Floodplain Administration.
<b>Floodway Improvement Requirements: New Structures or Additions to Structures or Fill Placement</b>				
<input type="checkbox"/>	15	_____	_____	Provide a statement (letter), signed and sealed by a Texas Licensed Professional Engineer that the structure and or fill placed in the floodway will not result in any increase in flood levels within the community during times of flooding. The Texas Licensed Professional Engineer shall attach a copy of his/her calculations and/or a list of assumptions to the certification.
The above requirements are based on the information provided by the applicant for the proposed improvements in the FEMA designated Floodplain. It is the responsibility of the applicant to apply for a new permit(s) if the proposed improvements are modified.				
<b>Acknowledgement of Special Provisions:</b>				
Owner or Agent (Contractor) authorized by the Owner			Date	
Signature of Floodplain Administrator			Date	
Original – Victoria County Floodplain Administration			Copy – Owner/Authorized Agent of the Owner	