



**205 N. Bridge St, EOC Classroom
Basement Level
Wednesday, November 18th, 2015
10 a.m.**

Meeting Minutes

1. Call to Order

- A regular meeting of the Victoria LEPC was called to order by Co-Chairperson Lee Cantu at 10:00 am Wednesday, November 18, 2015 in the EOC classroom located at 205 N Bridge St, B101 Victoria, Texas 77901.

2. Welcome

- Committee member introductions

3. Approval of Minutes from July 30, 2015

- Melody Lytle motioned to accept the July 30, 2105 meeting minutes, Dan Mikulenko seconded the motion. The motion results: AYES: All; NAYS: None

4. By-Laws Review & Approval

- Information was provided by Mr. Cantu related to the by-laws update
- A subcommittee was formed to review and update the by-laws which were now being presented for consideration. Rick McBrayer reviewed the tasks that the subcommittee had performed and asked for approval of the by-laws.
- John Crews asked where the by-laws originated to which Mr. McBrayer explained that they were from the EPA and the State.
- Mr. Crews noted the change in Article 8 (pg. 11), Paragraph 2, sub para B, change "regularly monthly meeting" to "regular meeting".
- Other typos were corrected, and minor edits made to the By-Laws.
- Mary Craighead motioned to have the Bylaws amended and approved as amended. David Gonzales seconded the motion. The motion results: AYES: All; NAYS: None

5. Sub-Committee Chair and Member Review

- Mr. Cantu expressed his concerns that all LEPC members need to take an active role in the LEPC especially at the subcommittee level.
- Mr. McBrayer discussed the subcommittee's efforts such as the recent development of the website. He also explained emergency management's involvement but relayed that EM was not responsible for the sub-committees, but can help.
- Mr. McBrayer discussed the formation of the new Finance subcommittee and their efforts to establish a financial support component to the LEPC. Discussion took place regarding who funded the LEPC. Mr. McBrayer explained that financial support from outside entities will provide a funding source for the LEPC for future projects and programs.
- No other subcommittees had information to review or reports to give.
- No action needed.

6. LEPC Website Preview

- O.C. Garza talked about the website developed by the Public Education Subcommittee and reviewed the work already performed by Raul Villalobos and Jennifer Sourdellia from his office. Discussion was to have the website be more mobile app friendly. More website development was to take place in the near future.
- No action needed.

7. Other Business

- Mary Craighead with the City of Victoria MPO provided a Hazardous Materials route review. Ms. Craighead stated the 2008-2009 MPO study to re-route the HazMat route, did not get submitted to TxDOT, and the MPO is now looking to get the new route submitted to TxDOT. MPO is working on HazMat route with TXDOT and other various agencies and organizations.
- No action needed.

8. Adjourn

- Melody Lytle motioned to adjourn at 10:43am and Mike Walsh seconded the motion. The motion results: AYES: All; NAYS: None