



**Public Health**  
Prevent. Promote. Protect.

Victoria County Public Health Dept.

## Board of Health Minutes

<b>Board of Health</b>		<b>DATE/TIME: 12.12.2018; 12:00 pm – 1:00 pm CST</b> <b>LOCATION: Victoria City County Health Department Board Room</b> <b>2805 N. Navarro St.</b> <b>Victoria, Texas 77901</b> <b>(361) 578-6281</b>	
<b>OFFICERS:</b> <b>CHAIR:</b> Bonnie Petty, RN <b>VICE-CHAIR:</b> Dr. Daniel Cano M.D. <b>SECRETARY:</b> Derrick L. Neal M.P.A.	<b>MEMBERS:</b> David Murphy, Bonnie Petty (Chair), Bonnie Petty, RN (Vice-Chair), Dr. John McNeill, Dr. Lee Zeplin, Dr. Daniel Cano, Darla Strother, Dr. Javier Vasquez-Ortiz, M.D., Dr. Malcolm Sumbera D.D.S and Henry Holloman  <b>Members present:</b> Bonnie Petty RN, (Chair), Dr. Daniel Cano, (Vice-Chair), Henry Holloman, Darla Strother, Dr. Malcolm Sumbera M.D. & Derrick L. Neal M.P.A., David Murphy  <b>Guests/ Victoria County Staff Present:</b> Delilah Perez RN, Assistant Public health Director, Brittany Burgess MPH, Epidemiologist, Tammy Fikac R.S., Kayla Gutierrez UHV intern, Jodi Sandoval C.H.W., Kim Pagel WIC Director, Victoria Reyna HARP program manager, Sam Friar Finance Director		
Agenda	Key Points	Actions	Due Date and Person Responsible
<b>Call to Order</b>	Presiding Officer: Bonnie Petty RN opened the meeting; Time 12:08		
<b>Roll Call</b>	Delilah Perez RN (filling in for Derrick L. Neal M.P.A.)		
<b>Approval of Agenda</b>	Motion		
<b>Approval of Draft Minutes September 13, 2018</b>	Motion		
<b>1. Citizen Communication</b>			
<b>2. Other Committee Reports</b>	Brittany Burgess MPH, Epidemiologist/ Accreditation Coordinator <ul style="list-style-type: none"> <li>• Accreditation Status</li> </ul> Delilah Perez, RN	QI assessments were received. The Health Department scored at a 2.2. We understood what QI assessment meant, but we did not have a standardized process in place. A QI training was conducted. Next steps are to work on a formalization process.  DSHS did grant the Health Department money for hurricane Harvey, but we did not receive the amount asked for. Due to the wording with the document the amount got knocked down to \$ 60,000.	

	<p>Tammy Fikac R.S</p> <p>Jodi Sandoval, Jizyah Shorts Be Well Victoria</p> <p>Brittany Burgess MPH, Epidemiologist/ Accreditation</p>	<p>Environmental received funds from DSHS. Money to pay for sprayers to get licensed. Received money for all new equipment, and software for the trucks.</p> <p>Be Well Victoria has engaged in multiple training opportunities. They were able to bring back the training, and share it with the Be Well Coalition.</p> <p>Funded \$30,000 by DSHS. This will help to bring infection control training into the community. TESH training is funded for 25 participants to get certification training for infection control.</p>	
<b>3. Board Membership &amp; Board Business</b>	<ul style="list-style-type: none"> <li>TACCHO Conference</li> </ul>	February 4-5, 2019. Bonnie will be attending with one other board member.	
<b>4. Public Health Department Director's Report</b>	<ol style="list-style-type: none"> <li><b>Environmental Services- Tammy Fikac R.S.</b></li> <li><b>Nursing, Dianna</b></li> <li><b>HARP, Victoria Reyna</b></li> <li><b>Administration- Delilah Perez R.N.</b></li> <li><b>WIC, Kim Pagel WIC Director</b></li> <li><b>Animal Control</b></li> <li><b>PHEP</b></li> <li><b>Finance</b></li> </ol>	<ol style="list-style-type: none"> <li>Attended a town hall meeting in November in Bloomington. Reached out to the community to address any concerns the citizens had. Trash was an issue. There is lots of trash build up to do no trash pickup in the area. A survey is in the process of being sent out to see what could be done to fix this issue.</li> <li>78 flu vaccines to children, and 500 private pay vaccines. Nursing was able to go out to the Community in Calhoun County to give educational training on HIV. One case of TB, two possible cases of TB.</li> <li>HARP had their last audit for finances.</li> <li>Worked on getting information sent for grants.</li> <li>Resolved all issues with software program. Number for clients are going up.</li> <li>Animal control is still not fully staffed.</li> <li>No updates</li> <li>No updates</li> </ol>	
<b>Adjournment: 12:50</b>			
<b>Next Meeting: March 6, 2019</b>			
<b>Name-</b>			
<b>Signature Derrick L. Neal</b>			

**Mission:** To promote, protect, and respond to the residents of Victoria County and the communities we serve by providing public health services essential for healthy communities.

**Vision:** The Victoria City County Health Department will be a recognized leader in advancing the health and safety of the community.

**Values:** ACE IT! Accountability, Customer Service, Education, Integrity & Teamwork

**Accountability:** Strive continually to learn and improve to achieve the highest ideals of public service. Take responsibility for our performance in all of our decisions and action.

**Customer Service:**

We value and respect diversity and recognize the benefit it brings in understanding and serving all beings.

We approach all people with significance, understand, compassion, and dignity.

Demonstrate a passion for customer service.

Engage and listen intently to customer requirements and expectations

**Education:** Continually seek to educate and learn. Build on our successes, learn from our successes, and build on our failures. Display openness and curiosity to learn from anyone, anywhere, anytime.

**Integrity:** We adhere to ethical and moral standards in performing our duties with a high level of professionalism, while treating the community and colleagues with fairness and respect.

**Teamwork:** Leverage abilities of all team members to meet our common goals. Take initiatives to be part of the solution. Treat team members, customers, partners and suppliers with mutual respect and sensitivity, recognizing the imperative of diversity.

**VCCHD Strategic Plan Goals (SP Goals):**

Strategic Priority I: Increase visibility of VCCHD to community and stakeholders.

Strategic Priority II: Employee engagement in mission, vision, and values.

Strategic Priority III: Actively engage in internal and external policies.