



# VICTORIA COUNTY

## PUBLIC HEALTH DEPARTMENT

### MEETING MINUTES

| <b>DATE/TIME:</b> 09.11.2019; 12:00 pm – 1:00 pm CST  |  | <b>LOCATION:</b> Victoria County Public Health Department Board Room   |                 |
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| <b>OFFICERS:</b><br><b>CHAIR:</b><br><b>VICE-CHAIR:</b><br><b>SECRETARY: David Gonzales</b> |  | <b>MEMBERS:</b> Erica Briggs, Dr. Lee Zeplin, Dr. Daniel Cano, Darla Strother, Dr. Javier Vasquez-Ortiz, M.D., Dr. Sidney Ontai, Dr. Malcolm Sumbera D.D.S, Heather Glaze, R.N. and Henry Holloman<br><br><b>Members present:</b> David Gonzales, Heather Glaze, Darla Strother, Dr. Malcolm Sumbera DDS, Dr. Sidney Ontai, Dr. Lee Zeplin DVM<br><br><b>Guests/ Victoria County Staff Present:</b> Uzuma Ajaeze – Detar Hospital, Delilah Perez, Kim Pagel, Victoria Reyna, Samantha Friar, Jizyah Shorts, Brittany Burgess, Charlotte Garner |                 |
| AGENDA ITEM   | PRESENTER  | DISCUSSION   | TASK ASSIGNMENT |
| 1. Call to Order  | David Gonzales   | Called to order at 12:07   |                 |
| 2. Introductions  | David Gonzales   |  |                 |
| 3. Approval of Minutes  | Motion Made: Darla Strother, Second: Dr. Malcolm Sumbera | Minutes Approved   |                 |
| 4. Board Membership   | David Gonzales   | Chair and Vice Chair duties discussed. Terms are for 1 year. Chair – Darla Strother, Vice Chair – Dr. Malcolm Sumbera. No vote needed as there was no other nominees.  |                 |
| 5. Director’s Report  | David Gonzales   | Informed the board that select departments will give a brief report during each meeting  |                 |

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|  |  | <p>1. Be Well – Jizyah Shorts discussed the program objectives. Be Well has completed one grant year and will continue establishing community partnership activities. Be Well has reached out to Crestwood, Christ’s Kitchen and Southside Victoria. Future goals are to reach out to communities outside of Victoria.</p> <p>2. Epidemiology – Brittany Burgess discussed the recent Vibrio case that was highlighted in the local media. Press release was given to help educate the public. Currently she is working with DSHS regarding Vaping.</p> <p>3. Texas Healthy Communities Update – Brittany Burgess reported that Texas Healthy Communities has a Silver Status and will be working toward Gold Status for the coming year. A grant for 2020 was received for \$100,000. Part of the funding will be used to hire a full time employee that will be responsible for data collection, promotion of the project and working on FitVic activities. Texas Healthy Communities will host Worksite Wellness Program that will be handing out activity trackers</p> <p>4. Budget and Grant Updates – Samantha Friar informed the board about the AmeriCares Grant for \$10,000 that will pay for 2 employees to lead a workshops regarding illness arising after natural disasters. The 2020 budget was approved. Animal Control is currently offering spay and neutering utilizing the Zoonosis Grant. David Gonzales will investigate the procedures for applicants’ qualifications and the procedure for selecting Veterinary Clinics to provide the services.</p> <p>5. Animal Control – David Gonzales discussed hiring an Adoption Coordinator, which is a</p> |  |
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|                        |                     | <p>new position for Animal Control. There will be new ordinances for animal welfare brought before the City of Victoria.</p> <p>6. Environmental – David Gonzales discussed the changes in employee status. Mary Tanguma has been promoted to Environmental Supervisor, an inspector was changed from part time to full time and an environmental secretary was hired. Environmental Department employees are currently being cross trained to allow them to perform other duties when needed. They are being encouraged to get license and training for all aspects of the department.</p> <p>7. WIC – Kim Pagel reported on the formula program changes. USDA does not allow the clients to return the formula to WIC and it be reallocated to other clients. The returned formula will be donated to needy families and the clients will be educated on purchasing smaller portions to determine suitability.</p> <p>8. HARP – Victoria Reyna discussed the outcome of the two audits. Both audits had good outcomes.</p> <p>9. David Gonzales discussed positions that needed to be filled in the Health Department and advised all to utilize Victoria County website for job opening and descriptions.</p> |  |
| <b>6. New Business</b> | David Gonzales      | No new business  |  |
| <b>7. Adjournment</b>  | Dr. Malcolm Sumbera | 12:45  |  |

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|  |  | Next meeting set for 12/11/19 |  |

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