

Date

Re: Notice that a Preliminary/Final Plat application has been submitted for:
_____ **SUBDIVISION**

Dear Property Owner:

The purpose of this letter is to notify you that Victoria County has received an application for a **preliminary/final plat** for SUBDIVISION on property located at ADDRESS/LOCATION DESCRIPTION. You have received this notice because Victoria County Subdivision Regulations requires that the surrounding property owners be notified, in writing, of plat applications within 500 feet.

The affected property is located at ADDRESS/LOCATION. The property is legally described as being X acres LEGAL DESCRIPTION. The property is owned by OWNER. The site is being platted into X tracts.

For additional information or to view the plat and/or plans, please contact Precinct NUMBER County Commissioner, NAME, at 361-XXX-XXXX.

This is a notification and does not require a response. Please also note that this plat application may be presented for approval at Commissioner's Court in the near future.

Sincerely,

OWNER OR OWNER'S ENGINEER SIGNATURE AND CONTACT INFORMATION